SAN JOSE POLICE DEPARTMENT
TRAINING BULLETIN

TO: ALL DEPARTMENT PERSONNEL   **FROM:** Anthony Mata
Chief of Police

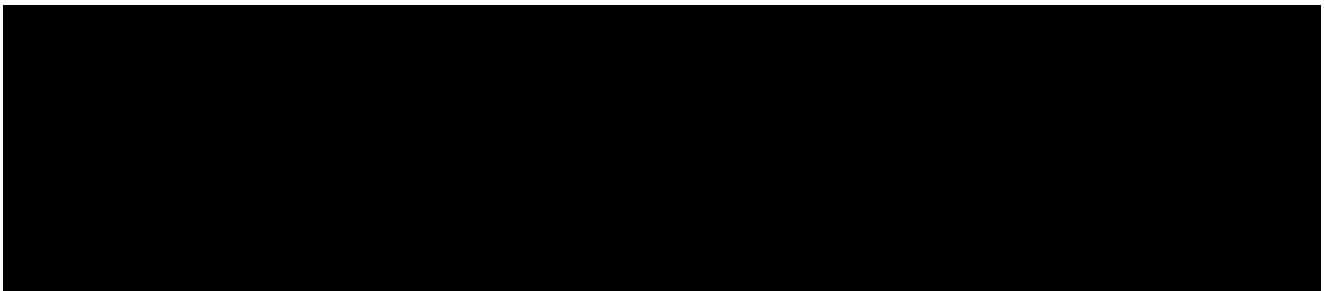**SUBJECT: NEW MDT RIPA MODULE**   **DATE:** February 11, 2022

Bulletin# 2022-002

In accordance with the Racial and Identity Profiling Act of 2015 (link), on July 1, 2018, law enforcement agencies in California began collecting stop data and reporting that information to the California Department of Justice (DOJ). For additional information, refer to memorandum #2018-026 regarding Duty Manual Addition: L 5109 Documenting Detentions Pursuant to the Racial and Identity and Profiling Act of 2015 (Assembly Bill 953).

Our Department requires strict adherence to the reporting requirements for all applicable events involving stops and detentions, as outlined in Duty Manual section L 5109. Currently, all sworn Department members conducting a detention are required to input RIPA data by accessing the Stop Data Collection System via the DOJ web portal.

Effective February 28, 2022, officers with access to Department MDTs will comply with AB 953 primarily via a **new RIPA module embedded in the MDTs**. The DOJ Portal will be available to access for Stop Data Collection **only** as a backup to the Department's MDT RIPA event clearing mask.

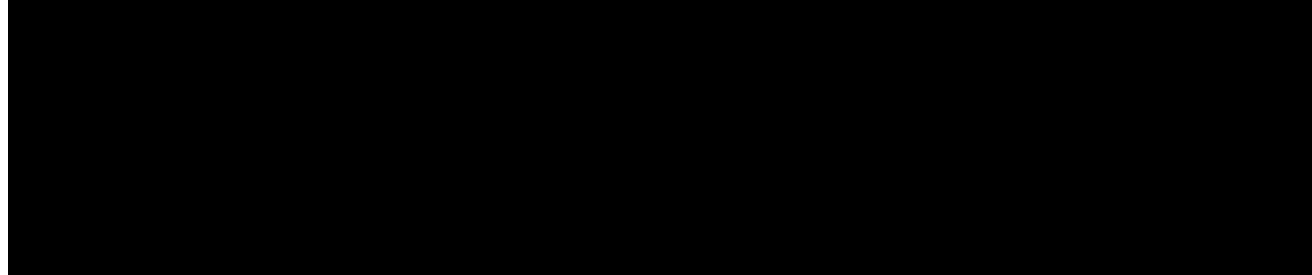The new RIPA module will be accessible from the Event Clear mask on Department MDTs:

In events where there was no detention or stop, as defined in AB 953, officers will select "RIPA not Required" before clearing the call. All stops and detentions will otherwise require RIPA data entry before clearing the associated event.
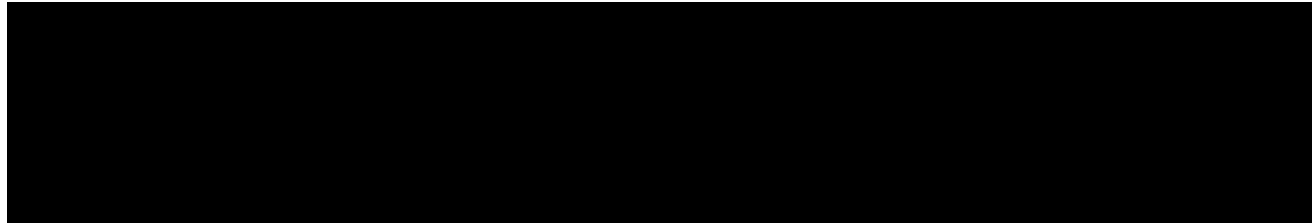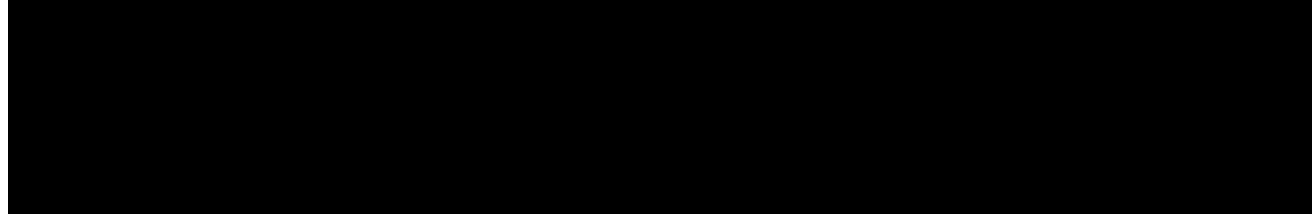
Every time *any* officer performs a detention per AB 953, the RIPA module shall be completed for *each* detainee. Officers will not be able to clear an event without completing the RIPA module. Please note that Dispatch does not have access to the RIPA module. Events cannot be re-opened for RIPA data entry. If an event is closed prior to data entry, the DOJ Portal may be accessed only as a backup for compliance purposes. If this happens, the officer should put notes in the original event indicating that RIPA was completed in the DOJ portal.

Information required per AB 953 and per Duty Manual Section L 5109 shall be supplied by completing six tabs contained within the RIPA module:

Failure to complete all tabs as instructed in the RIPA module will generate an error preventing the officer from clearing the event. When completing the RIPA module, officers shall <u>not</u> input any Personal Identifiable Information (e.g., exact addresses, dates of birth, social security numbers).

Once the RIPA module is completed, officers may clear the event by entering the appropriate Disposition Code on the Event Clear mask, and by clicking the Send button:

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Refer to ███
████████████████████████████████ MDC Upgrades for RIPA data entry. Officers from the Systems Development Unit will be available in upcoming briefings to answer any questions regarding MDC Upgrades for authorized MDT users and questions specifically related to RIPA data entry drop down menus. Please contact ████████████████████████████ of the Systems Development Division with any further questions at ██████████████████████████████ ██

Anthony Mata
Chief of Police

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